

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2009-10**

Department: IHSS Public Authority
(77070)
Function: Public Assistance
Activity: Public Assistance
Fund: IHSS Public Authority

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2007-08</u>	<u>BOARD APPROVED EXPENDITURES 2008-09</u>	<u>DEPARTMENT REQUEST 2009-10</u>	<u>CAO RECOMMENDATION 2009-10</u>
<u>SERVICES & SUPPLIES</u>				
720300 Communications	2,372	3,700	1,960	1,200
720500 Household Expense	962	750	670	670
720601 General Insurance	16,696	18,000	16,850	16,850
720800 Maintenance - Equipment	0	300	300	300
720900 Maintenance - Structures & Grounds	589	600	300	300
721100 Memberships	4,523	5,120	5,120	5,210
721300 Office Expense	4,899	5,000	11,430	5,000
721400 Professional & Specialized Services	236,249	288,000	249,700	208,500
721500 Publications & Legal Notices	90	250	500	250
721700 Rents & Leases - Building	8,350	8,200	3,888	3,888
721900 Special Departmental Expense	942	2,500	3,000	3,000
722000 Transportation & Travel	281	2,000	3,000	2,000
722100 Utilities	1,450	1,780	1,420	1,420
TOTAL SERVICES & SUPPLIES	277,403	336,200	298,138	248,588
<u>OTHER CHARGES</u>				
730700 Judgements & Damages	0	10,000	10,000	10,000
TOTAL OTHER CHARGES	0	10,000	10,000	10,000
<u>FIXED ASSETS</u>				
740300 Equipment	0	3,800	0	0
TOTAL FIXED ASSETS	0	3,800	0	0
TOTAL - IHSS PUBLIC AUTHORITY	277,403	350,000	308,138	258,588

COMMENTS

The In-Home Supportive Services (IHSS) Program was created in 1973, and is funded with Federal, State, and County funds. The program is designed to serve individuals who would not be able to remain safely in their own home without assistance and includes aged, blind, or otherwise disabled SSI/SSP recipients as well as individuals with low income. The IHSS Program has two (2) main benefits. It allows recipients the comfort of living in their own homes (avoiding institutionalization) and supplies services that are much less expensive than out-of-home care. Individuals eligible for the program receive a wide variety of basic services. These services include domestic assistance, such as housecleaning, meal preparation, laundry, and shopping; personal care, such as feeding and bathing; transportation; protective supervision; and certain paramedical services ordered by a physician. An individual may be eligible for up to 283 hours of service per month based on assessments of their ability to function independently.

The State and the County share administrative responsibilities for the IHSS Program. The State's primary functions include overseeing the payroll system for IHSS providers, unemployment insurance and workers' compensation, as well as supplying financial resources for the program. The day-to-day administration of the IHSS program is the responsibility of the County. This includes a determination of the number of hours of service per month the recipient qualifies for and the types of service each recipient needs. The County has, and will continue to maintain, a list of providers known to provide IHSS services. If a recipient indicates they don't know anyone to provide services, a list of providers in their geographic area is provided. The recipient contacts, interviews, hires, supervises, and fires their care giver. In fact, many IHSS recipients hire family members or friends, who receive pay through the IHSS Program. In Madera County, 70 per cent of the individual providers are related to the IHSS recipient. There are almost 1,625 recipients in Madera County, and approximately 1,400 individual providers.

The County reimburses the State a portion of the total cost of the program (currently an average of 20 percent). For 2009-10, it is estimated that the total cost of the IHSS Program will be \$16,270,000, of which the County General Fund share will be \$3,132,109.

In 1999, the Governor signed into law Assembly Bill 1682. A provision of the bill added Section 12302.25 to the Welfare and Institutions Code which states that each county, on or before January 1, 2003, must act as an employer of record or establish an employer of record for In-Home Supportive Services (IHSS) Program providers for the purpose of collective bargaining. The providers do not become County employees.

AB 1682 required each County to create an Advisory Committee whose initial responsibilities include providing recommendations to the Board of Supervisors on the mode(s) of IHSS delivery the Board should adopt to comply with AB 1682. The only options to be considered under AB1682 for an employer of record are: 1) the County; 2) A Public Authority or nonprofit consortium; 3) an IHSS contractor; or 4) a combination of these options. The Advisory Committee members were appointed by the Board of Supervisors on 7/24/01. The Committee began a series of meetings to determine and recommend the appropriate mode of service.

COMMENTS (continued)

As a result of their meetings and discussions, the IHSS Advisory Committee recommended to the Board of Supervisors that the Madera County Board of Supervisors establish an IHSS Public Authority for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other Board-approved functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority.

On October 15, 2002, the Madera County Board of Supervisors, by ordinance, created the, “In-Home Supportive Services - Public Authority” as a separate and distinct legal entity. With the Board of Supervisors as Board of Trustees of the Authority, the role of the Authority, in addition to employer of record for collective bargaining of wages and fringe benefits of the Independent Providers, will:

- ▶ Contract with the Department of Social Services for Public Authority administrative staff, which includes Program Manager, Receptionist and Registry/Training Specialists.
- ▶ Provide a centralized Provider Registry to be developed and operated “in-house” by the Public Authority.
- ▶ The Registry will supply, upon consumer request, a list of providers to IHSS consumers following completion of the consumer intake process.
- ▶ Training services shall be made available to all Madera County IHSS consumers and providers.
- ▶ County Departments will provide technical and professional assistance to support the initial development and ongoing operations of the Public Authority. Departments include Social Services, County Counsel, Human Resources, Administrative Management, and the Auditor-Controller’s Office. Charges of services of the various County Departments will be included in an Interagency agreement between the County and the Public Authority.

The County currently compensates the independent providers with an hourly rate of \$9.20. As a result of the Meet and Confer process, the County will increase the hourly rate for independent providers to \$9.75, effective 12/1/09. In addition, \$0.60 cents per hour will be contributed for the independent providers health benefit costs.

The proposed 2009-10 budget for the In-Home Supportive Service - Public Authority is not within the General Fund and funds the administrative activities and support costs for the activities of the Authority. The County’s share for the cost for of Independent Providers is shown in the Department of Social Services - Public Assistance Programs. The County’s share of cost for IHSS Public Authority budget is located in the Special Payments budget.

REVENUE

	Estimated 2008-09	Estimated 2009-10
*Federal	\$133,000	\$100,783
*State	147,000	106,087
Local	70,000	51,718
Total	\$350,000	\$258,588

*Note: The Federal and State funds that support the IHSS Administrative function are not included in the County's General Fund and are to be accounted for separately.

SERVICES AND SUPPLIES

- 720300 Communications account (\$1,200) provides cell phones, internet access for case management software for Registry, cost for connection to State payroll system and share of cost for phone lines.
- 720500 Household Expense (\$670) to provide pro-rated costs associated with Janitorial and Rug services based on co-locating with the Department of Social Services.
- 720700 General Insurance (\$16,850) to provide primary liability coverage for the Authority.
- 720800 Maintenance - Equipment (\$300) will provide for repairs associated with the maintenance of office equipment.
- 720900 Maintenance - Structures & Grounds (\$300) provides the pro-rated costs for building and grounds maintenance.
- 721100 Memberships (\$5,120) for membership in the California Association of Public Authorities.
- 721300 Office Expense (\$5,000) for the estimated cost of office supplies, postage, subscriptions, and computer supplies.

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (\$208,500) This account will provide for a Consumer & Provider Newsletter, consultants for needs assessment, program evaluation and training (\$1,000); and Registry and Database software (\$7,500), and a Collective Bargaining Consultant and State Mediation Services (\$7,500). This account also provides for the estimated costs of professional services which will be purchased by the Authority (\$192,500). These services include:

\$	500	Auditor - Controller's Office professional services and annual audit
	500	Information Technology professional services and installation of equipment
	500	County Counsel professional services
	190,000	Social Services professional services, including salaries and benefits of contracted staff
	500	Human Resources professional services
	500	Administrative Management and Risk Management professional services

721500 Publications and Legal Notices (\$250) represents the estimated costs for advertising for providers in local newspapers, radio, TV, etc.

721700 Rents & Leases - Building (\$3,888) provides the estimated share of costs for use of Social Service's facilities located at 411 East Yosemite Ave.

721900 Special Departmental Expense (\$3,000) to purchase a DVD training series for care givers, and materials to promote the Registry to providers and consumers.

722000 Transportation & Travel (\$2,000) covers estimated cost for travel and training, mileage for use of private vehicles , and cost for use of Social Service vehicles.

722100 Utilities (\$1,420) provides for the estimated share of cost for the use of utilities in the Social Service facilities.

OTHER CHARGES

730700 Judgements & Damages (\$10,000) to fund the required deductible for the primary liability insurance coverage.